**Ship-Shore Interface**

Where there is no illness on board, the ship’s accommodation can be considered a safe zone. To keep it safe and free from COVID-19, any visitors coming on board for face to face exchanges must be minimized and access to accommodation areas restricted to designated common areas.

<table>
<thead>
<tr>
<th>All Visitors MUST:</th>
<th>All Crew MUST:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Complete a Health Declaration Form</td>
<td>Brief visitors on vessels Covid-19 precautions and expectations of the visitor.</td>
</tr>
<tr>
<td>Wear appropriate PPE</td>
<td>Check boarding persons credentials. Non-essential personnel to be prohibited from boarding (includes Chandlers).</td>
</tr>
<tr>
<td>Submit to been checked for Covid-19 symptoms including having temperature checked.</td>
<td>Avoid taking shore leave in infected regions and consider the risks involved before going ashore in other regions.</td>
</tr>
</tbody>
</table>

**Arrangements must be in place to ensure crew, contractors and clients have access to places where they can wash their hands with soap and water. Paper towels on dispensers must also be available for use.**

**Key areas include:**
- Public Toilets (Bridge / Engine Room / Accommodation)
- Galley

**Crew Requirements**

- The crew members must don all PPE as required, including mask before the first interface with the port is made.
- Establish a sanitation station at the gangway. Provide alternative arrangements for handwash, sanitizers if possible.
- Check the temperature of all visitors boarding the vessel. In case any visitor shows symptoms of the disease, prohibit boarding.
- The vessel can use a Pre-boarding questionnaire for suspected visitors.
- Designated one room for ship/shore to interface with agent, authorities, stevedores, or any other shore personnel.
- Do not allow access to different areas on the vessel.
- Clean the above-designated spaces at regular intervals (e.g., every 4 hours) as per the cleaning guidelines.
- Do not allow shore personnel to bring food items on board.

**Visitor Requirements**

**Pilots:**

- Check the temperature of the pilot with a ray gun when they board.
- If not wearing any PPE, offer the same to the pilot.
- The access to the bridge, if possible, should be provided from outside the accommodation.
- In case of any food or beverage is given to pilot, the same should preferably be provided in disposable utensils if feasible.

**Stevedores:**

- If not wearing any PPE, offer the same to the visitor.
- The access to the accommodation, if possible, should be isolated to one room, preferably one which leads directly to the main deck.
- In case of any food or beverage is given, the same should preferably be provided in disposable utensils if feasible.

**Private Maritime Security Guards:**

- No PMSC should have visited (either on leave or in transit to a deployment through an affected country). The PMSC Company should confirm this with the Master prior to PMSC embarkation.
- As Security Officers must declare they are not experiencing symptoms prior to embarking.
- Security Officers must bring masks, gloves and sanitary equipment to their deployment.
- No personnel will be allowed to embark the vessel if they display any symptoms.

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**Keep at least two metres distance from shore personnel, whether on board or on the jetty. (social distancing)**